

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

August 10, 2026

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members present: Lawrence Vogel, Sharon Adams, Debra Duncan, and Whitney Gastmeyer were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Rozzo; Irv Firman, Solicitor; Derek Parker, Code Enforcement Officer and Aaron Laughlin, Director of Public Works. Absent:

Three or more members of the Board of Supervisors were together on the following occasions, which were executive sessions, informational meetings, or Township-related events:

Monday, June 8, 2026 – Executive session - after the regular meeting to discuss personnel issues.

Monday, July 10, 2026 – Executive session - prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTE PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, AUGUST 10, 2026.

Mrs. Fosbaugh stated there were no questions or comments received.

**CALL ON THE
PEOPLE**

Drummond Beach, 1000 Ajay Drive – Mr. Beach expressed concern regarding traffic and vehicles on Sebolt Road. He asked if there was any plan to pave Sebolt Road, Mrs. Fosbaugh stated that Sebolt Road was not currently on the paving schedule for 2026. Mr. Beach expressed concern about a Munhall Police vehicle backed into a driveway on Brownsville Extension, Chief Rozzo explained that the vehicle belongs to the Munhall MCSAP operator who is permitted to drive that vehicle to and from his residence.

Mr. Beach's comments led to a larger discussion about the roads, the construction on Rt. 88 that has led to traffic being detoured down Sebolt, and how to restrict vehicles.

**Action on Minutes -
Regular Meeting
Minutes of the Board
of Supervisors**

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve the minutes of the regular meeting of the Board of Supervisors held on July 13, 2026. All members voted aye. Motion carried.

**Action on Invoices for
July, 2026**

Motion by Ms. Adams, seconded by Mr. Snee, to approve the payment of invoices for the month of July 2026. All members voted aye. Motion carried.

**Action on Ordinance
No. 723**

Motion by Ms. Adams, seconded by Mr. Vogel, to approve Ordinance No. 723 - AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE, CHAPTER 118 OF THE CODE OF THE TOWNSHIP OF SOUTH PARK TO IMPOSE REQUIREMENTS AND STANDARDS FOR MULTIPLE VEHICULAR ENTRANCE POINTS FOR SUBJECT DEVELOPMENTS; PROVIDE RELEVANT DEFINITIONS; AMEND THE REQUIREMENTS FOR SIDEWALKS; ADD STANDARDS FOR BLOCK LENGTH AND CONFIGURATION; AND SET STANDARDS FOR WAIVERS AND MODIFICATIONS.

Ms. Adams thanked everyone for their effort so far in drafting this Ordinance, and stated that there will be future revisions. Mrs. Duncan stated this Ordinance was being approved as it is right now in order to protect the Township and residents, but will undergo further amendment in the future.

All members voted aye. Motion carried.

**Action on Ordinance
No. 724**

Motion by Mr. Vogel, seconded by Ms. Adams, to approve Ordinance No. 724 - AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 102 OF THE CODE OF THE TOWNSHIP OF SOUTH PARK TO ESTABLISH REGULATIONS GOVERNING THE USE OF E-BIKES AND ELECTRICALLY MOTORIZED DEVICES WITHIN PROPERTY OWNED BY THE TOWNSHIP.

Mr. Vogel stated that this Ordinance in particular is only covering Township properties, whereas other areas would be under the jurisdiction of traffic code. Mrs. Duncan addressed concerns regarding how to inform people of the laws, and that Chief Rozzo was working with the school to be able to pass information along to the students.

All members voted aye. Motion carried.

**Action to Reschedule
Public Hearing - Data
Centers**

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve rescheduling the public hearing with regard to the proposed ordinance addressing data centers, from September 14, 2026, at 6:30 p.m., to November 9, 2026, at 6:30 p.m.

Mr. Vogel stated that this has been a topic of concern to many neighboring areas, and that the goal is to create an Ordinance that best represents the Township. Mrs. Duncan stated that the Township is neither encouraging or discouraging data centers, but making sure there are some safeguards in place.

All members voted aye. Motion carried.

**Action on Proposal -
Mendel Steel - Steel
Frame for Township
Welcome Sign -
Landscaping
Improvements at the
Rt. 88 Intersection
Project**

Motion by Ms. Adams, seconded by Miss Gastmeyer, to accept the proposal submitted by Mendel Steel in the amount of \$4,750.00 reflecting the fabrication of the steel frame needed to support the new welcome sign for the project identified as Landscaping Improvements at the Rt. 88 Intersection Project; as recommended by the Township Engineer.

Ms. Adams stated that she initially had apprehension regarding a few of the agenda items, this proposal being one of them, simply because of the overall cost. Mrs. Fosbaugh explained that for the Rt. 88 Intersection the Township received several grants to offset the cost of the entire project, ARPA, Multi-Modal Fund, and a contribution from the Summit Station developer.

All members voted aye. Motion carried.

**Action on Proposal -
John Kosky
Contracting - Sign
Footers and Columns
Township Welcome
Sign - Landscaping
Improvements at the
Rt. 88 Intersection
Project**

Motion by Ms. Adams, seconded by Mr. Snee, to accept the proposal submitted by John Kosky Contracting in the amount of \$21,714.00 reflecting the installation of the footers and columns to accommodate the new welcome sign for the project identified as Landscaping Improvements at the Rt. 88 Intersection Project; as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Payment
Request No. 4 -
Vermont Stone -
Landscaping
Improvements at the
Rt. 88 Intersection
Project**

Motion by Ms. Adams, seconded by Mr. Snee, to approve Payment Request No. 4 as submitted by Vermont Stone in the amount of \$11,210.08, reflecting the watering and maintenance for one month, and the reduction of retainage from ten percent (10%) to five percent (5%) for the project identified as the Landscaping Improvements at the Rt. 88 Intersection Project; as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Payment
Request - Michael
Facchiano
Contracting, Inc. -
Hydro Excavation -
Shortlee Drive Slide
Project**

Motion by Miss Gastmeyer, seconded by Mr. Vogel, to approve the payment request submitted by Michael Facchiano Contracting, Inc. in the amount of \$2,520.00 reflecting the hydro excavation work performed on July 23, 2026, to determine the composition of the soil, as required under the scope of work for the Shortlee Drive Slide Replacement Project; as recommended by the Township Engineer.

Mrs. Duncan asked for details about this project, Mrs. Fosbaugh stated there had been a similar situation about 5 or 6 years prior, where the guide rail and a portion of the roadway was shifting down the hillside due to the composition of the soil. The roadway needs to be stabilized to prevent further damage, the hydro excavation was to determine where the utility lines are placed.

All members voted aye. Motion carried.

**Action on Payment
Request No. 5 -
McGervey Electric -
Electrical Contractor -
Public Works Addition**

Motion by Mr. Vogel, seconded by Mr. Snee, to approve Payment Request No. 5 for the project identified as the Public Works Building Improvements and Addition, as submitted by the Electrical Contractor, McGervey Electric, Inc., in the amount of \$64,692.00 for the following: inspection and permit fees related to the project; balance of new service conduits and wiring, saw cutting, tranching and concrete work, balance of panelboards and service equipment, generator ATS and annunciator; as recommended by the Township Engineer.

Mrs. Duncan stated that the Public Works garage needed to be expanded because there was equipment that was being left outside in the elements becoming damaged. This payment request is part of that project, not a new addition to the project. Mrs. Fosbaugh also discussed the generator, stating that is a second generator that the Township will have, ensuring that the Township complex remains running in times of emergency.

All members voted aye. Motion carried.

Action on Payment Request No. 6 and Final - McGervey Electric - Electrical Contractor - Public Works Addition

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve Payment Request No. 6 and Final for the project identified as the Public Works Building Improvements and Addition, as submitted by the Electrical Contractor, McGervey Electric, Inc., in the amount of \$17,856.50, which reflects the retainage withheld throughout the project to guarantee the completion of the work; as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Proposal - Body Cameras - Motorola Solutions - South Park Township Police Department

Motion by Mr. Vogel, seconded by Mrs. Duncan, to accept the Proposal submitted by Motorola Solutions in the amount of \$67,097.88, which will be paid over a five (5) year period, to provide body cameras to the South Park Township Police Department, including hardware, accessories, implementation, and upgrades during the defined period.

Mrs. Duncan stated the Police Department has been under equipped, and that body cameras are a critical part of police work, being able to document what exactly happened from multiple vantage points. Mr. Vogel stated that Broughton Volunteer Fire Department was discussing body cameras for themselves as well. Ms. Adams asked how the cameras would be assigned, as in one dedicated camera per officer. Chief Rozzo responded that in the past there were six body cameras divided among the twenty Police Officers, which led to confusing data. With this new system, each officer has their own camera, additionally, the body cameras would be synced with the car camera. This allows for multiple viewpoints of the same occurrence.

All members voted aye. Motion carried.

Action on Agreement - Lexipol - South Park Township Police Department - Policy and Procedures Manual

Motion by Mr. Vogel, seconded by Mrs. Duncan, to approve the Lexipol Master Service Agreement by and between Lexipol LLC and the South Park Township Police Department which defines the terms and conditions to upgrade the departmental policy and procedures manual at a cost of \$5,304.37 for 2026, and \$13,873.50 for 2027, that includes drafting a new policy, and periodic legal upgrades.

Mrs. Duncan stated that the prior Policy and Procedures Manual hadn't been updated since 1996, which can cause difficulty in court.

All members voted aye. Motion carried.

Action on Contract - Axon Enterprise, Inc. - Purchase of Tasers for the South Park Township Police Department

Motion by Mr. Vogel, seconded by Mr. Snee, to approve the contract by and between Axon Enterprise, Inc. and the South Park Township Police Department for the purpose of purchasing tasers through a program that will be paid over a period of sixty (60) months at a total cost of \$84,002.08. All members voted aye. Motion carried.

**Action on Resolution
No. 10-26**

Motion by Mr. Vogel, seconded by Mr. Snee, to approve Resolution No. 10-26 - A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, ATTESTING THE TOWNSHIP HAS SUBMITTED A GRANT APPLICATION TO THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY ("RAAC") IN THE AMOUNT OF \$150,457.00, FOR THE PROJECT IDENTIFIED AS BROUGHTON VOLUNTEER FIRE DEPARTMENT RENOVATION PROJECT.

Mr. Vogel stated that both fire departments actively fundraise and do what they can to keep costs down for the Township. Mrs. Duncan clarified that last month the Township rejected a resolution for a grant for the Broughton Volunteer Fire Department, because this was the more appropriate grant to pursue.

All members voted aye. Motion carried.

**Action on MS4 Report
- July, 2026**

Mrs. Fosbaugh explained that following is the MS4 report for July dated August 10, 2026. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued with litter collection activities on Township streets.
2. Pothole patching continues which assists in properly directing runoff into the stormwater inlets. Due to the severe winter, there are a substantial number of repairs to be made to Township streets.
3. Six storm inlets were rebuilt by the Public Works Department.
4. The Cardox Road Relining Project is completed.
5. The Township met with the paving contractor regarding the 2026 Road Program. The contract is anticipated to begin after September 3rd. The road programs are essential to ensuring stormwater is properly directed to the catch basins.
6. Approximately 150 feet of eroded storm channel was repaired and restored in the rear of Meadow Lane.
7. It was determined that approximately 25 feet of a 44-inch storm sewer line located in the creek area of Forest Avenue and Park Street needs replaced because the under pipe is completely deteriorated. Action on the cost submitted by the contractor for the repair work is on the agenda for the appropriate action this evening.

Motion by Ms. Adams, seconded by Mr. Snee, to approve The MS4 Report of the month of July, 2026. All members voted aye. Motion carried.

Action on Police Chief's Report

Chief Rozzo stated that department evaluations are underway, including performance review and 5-year plans/goals for each of the officers. He stated with the Lexipol Policy and Procedure updates, this is the same group that works with Pennsylvania State Police. There will also be an addendum added to include the Township Solicitor to have access to these regulations and laws. Chief Rozzo stated that dep Technology was almost complete with the new computer systems, they are finishing the wiring of the laptops in the vehicles. RMS is 100% up and running. With the new policy and procedure manual being completed by Lexipol, that will be the first stages of the Police Department becoming accredited by Allegheny County. With that accreditation, the Police Department will be able to apply for additional grant opportunities, and it will allow the department to assist with Emergency Management and Fire Departments.

The Police Chief's Report for July, 2026:

Incident Calls	483
Arrests	11
Traffic Citations	83
Violent Crimes	30
Miscellaneous Calls	385
Motor Vehicle Accidents	4
Non-Reportable	2

Motion by Mr. Vogel, seconded by Mr. Snee, to accept the Police Chief's Report for July 2026. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Snee – Mr. Snee asked the Chief to continue monitoring Sebolt and that surrounding area. He also suggested making regular patrols during school bus pick-up times, making sure cars are stopping at stop signs, and to check in with the school. Mr. Snee thanked Mr. Laughlin and the Public Works department for clearing the debris and trees from the roads after recent the severe storms.

Mr. Vogel – Mr. Vogel stated that school is about to start, there will be buses on the roads, kids back in schools, and construction on-going. He asked everyone to be safe on the roads, and to look out for one another.

Ms. Adams – Ms. Adams stated she met with Mr. Laughlin regarding the basic workings of the Public Works department and thanked him for his efforts and what all the department accomplishes. Ms. Adams stated that she met with the school regarding the ambassador program, and the school has requested to remove the GPA question on the application. She anticipates meeting with the students at an assembly in October to discuss the Ambassador Program, with a start in November.

Mrs. Duncan – Mrs. Duncan stated that the meeting with the school board had been cancelled and are working on setting another date.

Miss Gastmeyer – Miss Gastmeyer stated there should be another discussion regarding live streaming, what the plan is going forward, and what the Township wants.

Mr. Ferelli – Mr. Ferelli stated that FEMA (Federal Emergency Management Agency) will provide funds to municipalities for keeping an Incident Meeting Training Log Book. It contains incident reports, meeting reports, and training logs which serve as proof of hours for reimbursement. Mr. Ferelli stated that there were two emergency incidents recently in the Township. The first incident being a water line break in front of Ricky Dz. The second incident was a telephone pole on fire near the Bavarian Village, it was burning from the ground up. Mr. Ferelli stated that West Penn Power will have a training class in the first week of November in the Township, the date is still being decided, but it will be in the morning, police officers and public works are welcomed to attend. Then in the evening, there will be another training session for police officers and fire departments. He added that in the month of July, the fire departments responded to 62 incidents. Mr. Vogel asked if there were any training sessions with FEMA, or other agencies, that would be beneficial for the Board to attend. Mr. Ferelli stated that he would look into those trainings. Ms. Adams stated that there was a CPR class held at the community center, and she'd like to host another one in the fall.

Adjournment

Motion by Mr. Vogel, seconded by Ms. Adams, to adjourn the meeting. All members voted aye. Motion carried.

Time: 8:00 p.m.